



Request for Expressions of Interest to
Lead an end-line survey to assess socio-economic and demographic status of Dalits

Background:

In light with the European Union Instrument for Democracy and Human Rights (EIDHR) and European Commission's foreign policy in contributing to respect for human rights and fundamental democratic freedom, **Christian Aid, Nagorik Uddyog (NU) and Research and Development Collective (RDC)** is currently implementing the project, "Promoting Enhanced Participation and Empowerment of Dalit Community in Bangladesh with an Evidence Base for Realization of Dalit Human Rights and Entitlements." The overall objective of this intervention is to "establish and strengthen the rights and entitlements of Dalit communities through identification, recognition, promotion and protection."

Purpose and overview of the work:

On behalf of the partners in action, Nagorik Uddyog is currently looking for an experienced consultant/s and/or consultancy organisation to carry out an end-line survey to capture overall project results and impacts, what worked and ways forward in the target areas (Jessore, Khulna, Joypurhat and Naogaon) and at the national level. During the inception of the intervention, the partners in action conducted a baseline survey to create an evidence-base on the demographic and socio-economic status of Dalit communities in Bangladesh. The consultant/s and/or consultancy organisation will work as a knowledge partner, and will play a key role in bringing credibility into the end line survey and dissemination of the results for wider impact. The consultant/s and/or consultancy organization will work closely with an internal team formed by the project partners.

Overview of the end-line survey:

The overall objective of the end-line survey is to assess the progress, results and impacts of the project intervention in regards to the improvement of socio-economic status of Dalit communities and their access to the basic government services in the project working areas comparing to the findings of the baseline survey. The research will use a mixed method design in that both qualitative and quantitative data will be collected from the participants.

The expected outcomes of the end-line survey are:

- An end-line document that will help measure the progress, results and impacts of project intervention in targeted areas. It will follow the parameters considered during the baseline.
- The level and extent of stakeholder's involvement, understanding about Dalit issues, magnitude of deprivation and creating their access to basic entitlements, justice and decision making process.
- Document how skills training and alternative job opportunities has contributed to the socio-economic empowerment of Dalit communities in the targeted areas.
- Strong evidence on the best practices or change making factors.

The specific objectives of the end-line survey are:

- To assess the improvement in the socio-economic status of the Dalit community in the project intervention areas.
- To assess the extent of access for Dalit victims of human rights violation to legal aid services.
- To measure the level of awareness, skills and capacity among the DHRDs and CBO members due to being involved in project intervention.



- To assess level of knowledge of the local stakeholders about the demographic and socio-economic status of Dalit population in their respective areas
- To evaluate the outcome of the actions taken by the local stakeholders for developing socio-economic status of Dalit community

Process:

Broadly, we expect the assignment to include:

1. Examine the index based nationwide survey, secondary research and other key existing documents on the situation of Dalits in order to understand the existing knowledge base on Dalit communities.
2. In collaboration with the research team, lead the survey process and finalise the survey parameters, sample size, etc.
3. The consultant must refer to the methodology described under section 3 of the baseline report. It is essential that the project evaluation though the end-line survey is in accordance with the methodology envisaged under the baseline survey.
4. Along with the research team, set the criteria for data collectors and selection process
5. Develop the research tools
6. Develop quality control techniques
7. Train the data collectors
8. Pre-test the survey format and make any necessary adjustments
9. Along with the research team, regularly monitor the survey work to ensure timeliness and data checking by the research team.
10. Following the completion of the survey, attend the national level event with key stakeholders in order to present the findings of the survey and participate in the discussions.

Management of process:

In this intervention one of the implementation approaches is partnership. Therefore under the leadership of the consultant a research team will be formed with dedicated team members from Nagorik Uddyog and Christian Aid. Christian Aid will take the oversight role to ensure that the learning and insights are shared between different organizations. To this end, we expect the consultant to be available for a national level dissemination and dialogue workshop joint sharing and analysis workshop towards the end of this review process.

Deliverables:

The deliverables will clearly depend on which approach is used and the time frame needs to be negotiated and approved by Nagorik Uddyog and Christian Aid – but the required outputs of the consultancy will expect as follows:

1. An inception report (maximum five pages) outlining the proposed approach/methodology and execution programme/timetable. This document should be submitted for review and approval by Nagorik Uddyog and Christian Aid five days after the signature of the contract and before commencement of the work.
2. Deadline of the Data collection tools should be submitted within five days after acceptance of the methodology for review and approval by the research team.
3. Draft survey report should be submitted within ten days after completion of the field work and shall be accompanied with the set of surveyed questionnaires (hard copy), cleaned and analysed data as collected through the data collection tools.
4. Electronic versions of the final report should be submitted to the research team, Nagorik Uddyog and Christian Aid.
5. A policy brief and a presentation based on the findings of the end-line survey to be prepared and presented at a national level convention.



Indicative time frame:

The work will commence from December 15, 2017 to February 15, 2018 (2 months).

Competency Required:

Qualification and Experiences

- Professionals or experts having excellent technical knowledge on social exclusion and gender
- Significant professional background and experience in conducting quantitative/qualitative surveys.
- Previous experience in conducting similar work for international agencies will be preferred.
- Relevant academic background (Doctorate Degree preferred).
- Excellent analytical, interpersonal, communication and reporting skills.
- Excellent written and spoken English.

Knowledge and Skill

- Experience on conducting baseline and end-line studies.
- Adept a quantitative and qualitative data analysis.
- Knowledge and understanding of social exclusion, minority issues, approaches to development including recent thinking in this area
- Understanding of empowerment and advocacy approaches in development

How to apply:

Interested individuals are requested to submit their technical proposal, financial proposal, TIN certificate/VAT registration (if application), CV, references and one sample of previous work related to this assignment (end-line survey reports) on or before **December 10, 2017** to Nagorik Uddyog, 8/14 Block-B, Lalmatia, Dhaka-1207, Bangladesh or via email info@nuhr.org and Bangladesh-jobs@christian-aid.org with the subject line “EIDHR Lead Consultant.”

How we will make the decision:

Criteria	Weighting
Understanding of ToR/proposed approach (including suggestions of how the two aims of the review – evidencing and learning will be balanced)	50%
Experience and skills of consultant/organisation	30%
Availability and cost	20%

Outline of the Technical Proposal:

It is mandatory that the proposal should have the following:

Title of the survey
Understanding of the ToR and the task to be accomplished
Methodology (state detail about the sampling design and strategy, data collection systems/ techniques/methods, data processing & analysis, data quality)
Operational plan
Proposed team with names and curriculum vitae

Outline of the Financial Proposal:

The budget of the task should be broken down in details as like the following format:

Consultancy fees



Questionnaire development cost
Data processing & analyzing cost
Reporting cost

Confidentiality:

All the outputs e.g. reports, documents, information etc. produced by this assessment will be treated as the project's property and the mentioned outputs or any part of it cannot be sold, used or reproduced in any manner by the assigned organization/ individual without prior permission from Nagorik Uddyog and Christian Aid.